

# GENESIS INVITATIONAL

## 2025 VOLUNTEER HANDBOOK

On behalf of the 2025 Genesis Invitational staff, thank you for taking your time and energy to volunteer with us. As you are aware, this year's tournament has been relocated to Torrey Pines due to the wildfires that have greatly impacted the Los Angeles community.

Although tournament week will look and feel a bit different being away from our home at Riviera, we remain committed to providing a terrific experience for those who are able to join us in San Diego. Your dedication helps make it possible to successfully host the world's best players at Torrey Pines. We cannot express enough how appreciative we are of your support, and we look forward to a wonderful tournament week.

- The Genesis Invitational Staff

## **2025 VOLUNTEER CHAIRS**

<b>Committee</b>	<b>Chair</b>	<b>Vice Chair</b>
Admissions	David Davis; Trenton Davis; Pat Gay; Joyce Gay	
Caddie Services	Lance Grindle; Bob Duncan	Neil Cadwallader; Mike Zimmers
Corporate Hospitality	Jim Nehf	
EVAC	Brenda Scarth	
Gallery Management Ambassadors	Steve Underwood	Roger Barker; Mike Buttitta; Don Cline
Gallery Management Transportation Driver	Gary Young	
Guest Services/Greeters	Rick Toman; Suzanne Toman	
PGA TOUR Radio Drivers	Don Heinbuch; Ted Vickey	
Player On-Course Shuttle	Terry Donnell	
Player Services	Tessa Ignacio-George; Josh McIntire	
ShotLink Mobile Spotters	Dennis Wright; Bri Lempesis	Jeff Reinhardt; Anthony Capozzi
Special Events	Heather Hickman	Sanjana Kurapati
Standard Bearer	Spencer Smith; John Collins	Rick Wallace
Transportation	Andreas Kraemer; Nick Bunkua	
Volunteer Services and Safety	Aleisa Foster	
Walking Scorers	Duane Doucette; Kris Rollin	Desiree Banlowe

## **CHECK-IN PROCESS:**

The following committees will check into Fairway One Ballroom in the Hilton, which is just north of the 9 Tee Pad for their shifts: Comp Support: Scorers and Spotters; Standard Bearers, Hospitality Services, Evacuation Team, and Hole Captains. Volunteers are encouraged to check in and then exit the ballroom to accommodate others.

All other committees/volunteers will continue to check in at their designated location provided by your committee chairperson, i.e., Player On-Course Shuttles will check in at the Player Shuttle Trailer located in the golf course parking lot. Gallery Management Ambassadors will report to their assigned hole, etc.

Please note, that there is no storage of personal items during the tournament.

Volunteer Check-in & Dining is for WORKING VOLUNTEERS ONLY on assigned days. No friends or family members are allowed access.

\*A pre-approved drawstring backpack will be provided to all volunteers for use during the tournament & is the only backpack that can be used during the tournament.

## **CODE OF CONDUCT:**

Thank you for volunteering for the 2025 Genesis Invitational. We appreciate your dedication and commitment. The tournament expects its volunteers to conduct themselves in a professional and courteous manner, treating all tournament constituents with consideration and respect. This guiding principle embodies our Volunteer Code of Conduct, and we ask that you embrace it. To that end, we offer the following guidelines on how to conduct yourself, either on the grounds of the event or wherever you might be representing the tournament. Please note, this list is illustrative and not exhaustive of the behavior the tournament expects of its volunteers.

### **A VOLUNTEER SHOULD:**

- Treat all guests, players, caddies, and fellow volunteers with courtesy and respect
- Prioritize safety and follow all safety protocols
- Wear the appropriate tournament approved uniform
- Abide by all tournament policies and procedures
- Fulfill your committee shift minimum requirement
- Complete all shifts assigned unless otherwise communicated with the tournament or committee chair
- Perform all tasks and duties asked by the committee chair
- Be punctual

### **A VOLUNTEER SHOULD NOT:**

- Ask Professionals for autographs or photos at any time while serving tournament week
- Consume alcohol or be under the influence of alcohol while serving tournament week (including breaks) or while in your volunteer uniform
- Smoke or be under the influence of any chemicals or drugs
- Violate any applicable law, regulation or ordinance

- Engage in any type of discriminatory or harassing behavior based on race, color, religion, gender, age, national origin, disability, marital status, sexual orientation, gender identity, veteran status, military status, genetic information or any other status or condition protected by local, state or federal law
- Allow another individual to use your volunteer credentials
- Seek autographs, solicit gratuities, gifts or bequests for personal or professional benefit
- Enter restricted areas or inside the ropes without proper credentials
- Leave tasks or posts unattended
- Use vulgar or offensive language
- Resell credentials

#### GOLF ETIQUETTE:

- Please be quiet when Gallery Management Ambassadors raise their hands prior to and during any shot
- Cheer and applaud a great shot
- Please refrain from moving or walking when a player is preparing to hit a shot
- Respect the players' concentration. Do not try to attract attention or speak with them on the course
- Stay outside of the ropes in designated areas
- Wait for the Gallery Management Ambassadors' signal before crossing any fairways
- Treat all players, fans, guests, and fellow volunteers with courtesy and respect

If you are aware of, or suspect, conduct that is unlawful or violates this Code of Conduct or tournament policies and procedures, please notify Dora Seggelke at [genesisvolunteer@tgrfoundation.org](mailto:genesisvolunteer@tgrfoundation.org).

*A violation of this Code of Conduct may lead to immediate removal of your volunteer credential, expulsion from the tournament grounds and the prevention from volunteering at future events.*

#### **CREDENTIAL**

Your volunteer credential allows you access to the tournament grounds and shuttles Monday through Sunday, February 10-16, 2025. On the days you are not serving as a volunteer, and the tournament is open to the public (Thursday – Sunday), you are welcome to use your credential to access the tournament grounds as a guest.

## PARKING

Volunteer parking will be located as follows:



**Monday, February 10 -  
Wednesday, February 12**

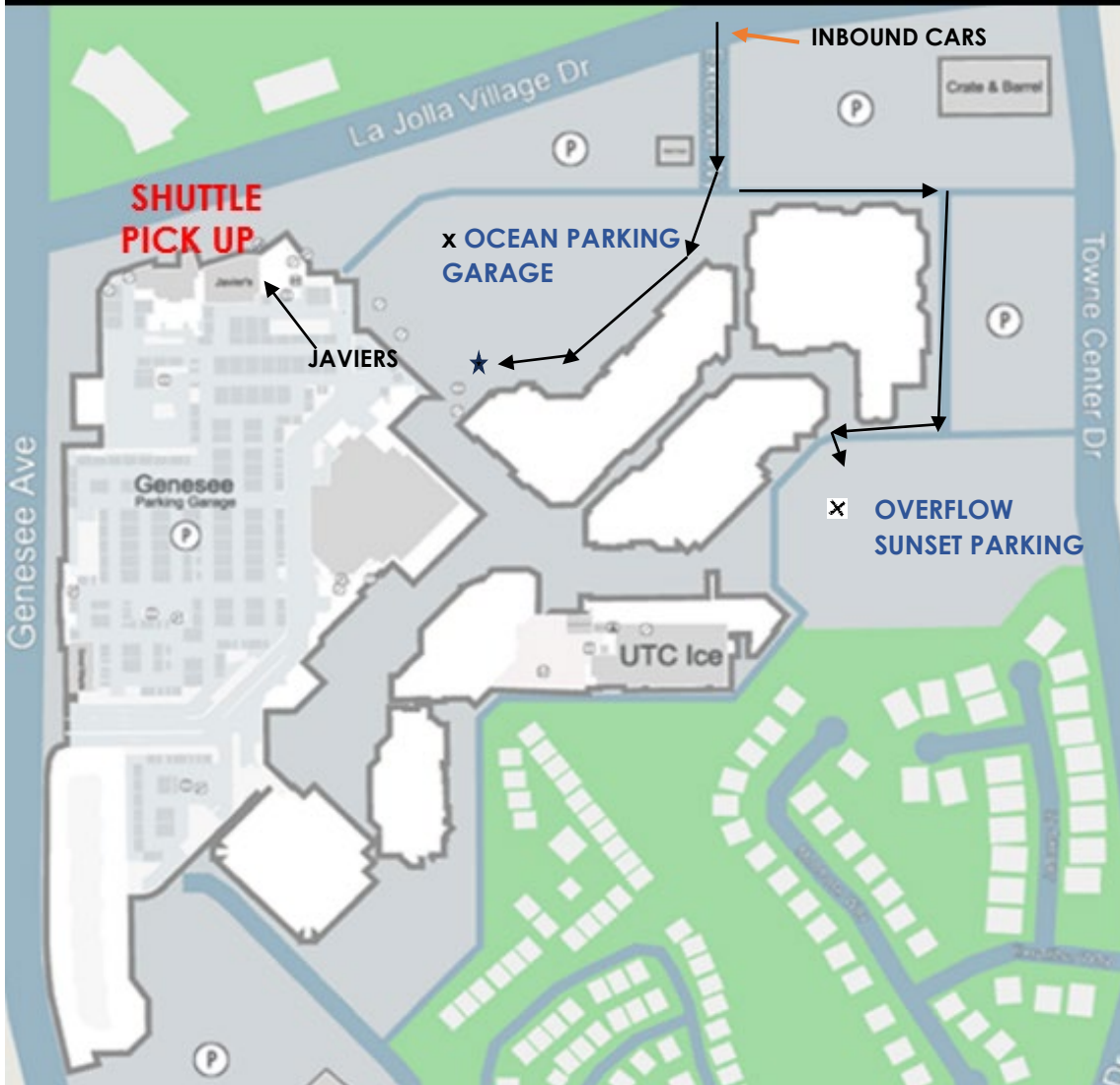
Gliderport  
2800 Torrey Pines Road  
La Jolla, CA 92037

**\*\*Torrey Pines Gliderport is for working volunteers or uniform pick-up ONLY.**

- Uniform pick-up at The Gliderport will be available Monday-Wednesday of tournament week during the following hours:
  - Monday, February 10 – 7:45 AM – 2 PM
  - Tuesday, February 11 – 9 AM – 3 PM
  - Wednesday, February 12 – 6 AM – 2 PM
- If you are unable to pick up your uniform and credentials during one of the distribution days, please pick it up from your committee chairperson on the day of your first shift.

Your volunteer credential is your parking pass – barcode will be scanned at the entrance to the lot.

# WESTFIELD UTC PARKING MAP



**Thursday, February 13 –  
Sunday, February 16**

Westfield UTC Mall  
4315 La Jolla Village Drive  
San Diego, CA 92122

**\*\*Designated parking:**  
located on the top level  
of the Ocean Garage  
with overflow parking  
available on the top level  
of the Sunset Garage.  
You will be directed to  
overflow parking if  
needed.

**\*\*IMPORTANT UTC PARKING INFORMATION:** You will receive a validated parking ticket when you exit the volunteer shuttle. This will be the only ticket you need to input into the validation machine when exiting the parking area. If you have any issues, please press the Call Button on the ticket machine and let them know you are a Genesis Invitational Volunteer.

The pick-up/drop-off location is outside of the Westfield UTC Valet Station on La Jolla Village Drive (noted in RED on the image above).

## **SHUTTLES:**

Volunteer shuttles will run two hours before gate times on a continuous loop until 1 hour after the last putt drops.

Volunteer credentials will be needed to board the shuttle (or a screenshot of your shift schedule).

SHUTTLE TIMES:

THURSDAY	FRIDAY	SATURDAY	SUNDAY
7:00 AM – 6:00 PM	7:00 AM – 6:00 PM	6:00 AM – 5:00 PM	6:00 AM- 4:30 PM

**UNIFORM**

Volunteers are asked to wear the appropriate 2025 tournament-issued uniform inclusive of:

- Black volunteer golf polo, black volunteer jacket (recommended to wear black pants, skorts, capris or shorts of appropriate length)
- Volunteer hat or visor
- Closed-toe footwear that is comfortable

\*\*Clear ponchos will be provided to wear over personal rain gear, if needed.

**VOLUNTEER FOOD AND BEVERAGE**

**BREAKFAST:** Continental breakfast courtesy of Genesis will be provided in Volunteer Dining. Breakfast is first come, first served.

**GRAB N' GO SNACKS:** provided in Volunteer Dining. An assortment of granola bars, whole fruit, trail mix, etc. will be available to take on-course.

\*To ensure we have enough for all volunteers, including those arriving for late-starting shifts, please only take enough for yourself. We thank you for your understanding!

**LUNCH:** Box Lunch or a physical concession voucher (distributed by your committee chair) will be provided during your assigned shift (varies by committee).

Concession vouchers valid for: One Entrée, Chips, Dessert Item, and a Beverage (Soda OR Water).

\*Entrée Options Include: Burger (Beef/Veggie), Hot Dog, Turkey Wrap

Volunteer express window located at The Grove on hole 8 green.

***\*Please note: not all entrée options are available at every concession stand.***

## GENERAL TOURNAMENT A-Z

### FIRST AID

The medical tent is located on 14 Green, South Course, during competition hours.

If you are the first person to encounter an emergency, you should use the following procedures:

- Stay calm and ask for assistance from other volunteers or nearby spectators who may have witnessed the medical emergency.
- Seek tournament personnel equipped with radios. Provide your location and ask for immediate help.
- Assist the medical team in completing an incident report.

### INCLEMENT WEATHER

Please do not presume play is cancelled if it rains or if it is windy; report to your assigned duty and check in with your committee chairman. Volunteers will be informed ahead of time on what their instruction will be depending on the severity of the approaching weather. Your chairperson will communicate committee specific evacuation plans should they be needed.

<b>WEATHER ALERT SCALE</b> <b>WEATHER POLICY IN EFFECT</b> <small>OBSERVE ON-COURSE SCOREBOARDS FOR WEATHER MESSAGES</small>	
	<b>INCLEMENT WEATHER IS NOT EXPECTED TODAY</b> ENJOY YOUR DAY!
	<b>BE AWARE</b> <b>INCLEMENT WEATHER POSSIBLE</b> <small>OBSERVE ON-COURSE SCOREBOARDS FOR FURTHER UPDATES</small>
	<b>BE PREPARED</b> <b>INCLEMENT WEATHER APPROACHING</b> <small>PREPARE TO TAKE SHELTER OR EXIT THE PREMISES OBSERVE ON-COURSE SCOREBOARDS FOR FURTHER UPDATES</small>
	<b>TAKE ACTION</b> <b>INCLEMENT WEATHER</b> <small>PLAY SUSPENDED. SEEK SAFE SHELTER IMMEDIATELY OR EXIT THE PREMISES</small>
	<b>COURSE CLOSED</b> <small>PLAY SUSPENDED FOR THE DAY. EXIT GRANDSTANDS, TEMPORARY STRUCTURES, AND EXIT THE PREMISES</small>

- Alert messages are issued as the potential weather conditions could impact the tournament. Weather alerts will be assigned a color indicating a combination of the level of impact and the likelihood of severe weather.
- Alerts will be displayed based upon the information available at the time, and, therefore, may not be displayed in ascending order.



## **SCHEDULE OF EVENTS:**

MONDAY, FEBRUARY 10

**COURSE CLOSED TO PUBLIC**

PROFESSIONAL PRACTICE ROUNDS

COLLEGIATE SHOWCASE & MONDAY PRO-AM 8:15 AM – 10 AM (APPROX.)

\*OFF OF 1 & 10 TEE

TUESDAY, FEBRUARY 11

**COURSE CLOSED TO PUBLIC**

PROFESSIONAL PRACTICE ROUNDS

WENESDAY, FEBRUARY 12

**COURSE CLOSED TO PUBLIC**

THE GENESIS INVITATIONAL PRO-AM PRESENTED BY BANG & OLUFSEN

MORNING TEE TIMES 6:40 AM – 8:20 AM (APPROX.)

AFTERNOON TEE TIMES 11:20 AM – 1:00 PM (APPROX.)

\*OFF OF 1 AND 10 TEE

THURSDAY, FEBRUARY 13

GATES OPEN 9 AM

ROUND 1

ROUND 1 OF PROFESSIONAL PLAY 9:30 AM- 5 PM

FRIDAY, FEBRUARY 14

GATES OPEN 9 AM

ROUND 2

ROUND 2 OF PROFESSIONAL PLAY 9:30 AM- 5 PM

SATURDAY, FEBRUARY 15

GATES OPEN 8 AM

ROUND 3

ROUND 3 OF PROFESSIONAL PLAY 8:30 AM- 4 PM

SUNDAY, FEBRUARY 16

GATES OPEN 8 AM

FINAL ROUND

FINAL ROUND OF PROFESSIONAL PLAY 8 AM- 3:30 PM

AWARDS CEREMONY

18<sup>TH</sup> GREEN

## **LOST AND FOUND**

If a fan is looking for a lost item, please direct them to either of the two Guest Services locations at the South Entrance and the East Entrance. Please see the Lost & Found Procedures below:

### **Finding an Item**

All items should be turned into Guest Services at either the East Entrance (between the Lodge and the Hilton) or the South Entrance (at Gliderport).

Either:

- Deliver the item to Guest Services yourself (if you are near or passing by)
- Get item to nearest security guard, who will then get it to Guest Services
- Get item to Hole Captain who will get it to the nearest security guard to take to Guest Services

Once received, Guest Services will take note of the lost item with information including:

- Date lost/turned in
- Location found
- Description of Item

At the end of each day, all items will be sent to the Tournament Office and will be kept for 30 days.

## **PAIRINGS**

Pairings and tee times can be found here: <https://genesisinvtational.com/pairings/>

# PROHIBITED ITEMS

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**No bags larger than a small purse 6"x6" including carrying cases, backpacks, camera bags, or chair bags**  
(See the PGA TOUR Bag Policy for more information  
(<https://www.pgatour.com/company/tournaments-prohibited-items.html#bagpolicy>))



**No clear plastic, vinyl, or other carry items larger than 12"x6"x12"**  
(See the PGA TOUR Bag Policy for more information  
(<https://www.pgatour.com/company/tournaments-prohibited-items.html#bagpolicy>))



**No glass cups or bottles of any kind except for medical or infant needs**



**No memorabilia including pin flags, photos, trading cards, balls and other sports paraphernalia**



**No computers or laptops**



**No fireworks or laser pointers**



**No lounge or over-sized chairs with extended foot rests**



**No seat cushions in a carrying case or that have pockets or compartments**



**No pets, except for service animals**



**No knives, firearms or weapons of any nature**



**No video cameras (All Week)**



**No point and shoot, film or DSLR cameras (During Competition Rounds)**



**No selfie sticks or hand-held camera stabilizers**



**No beverages (patrons may not bring in or exit with beverages) or coolers**



**No radios, TVs, or portable speakers**



**No posters, signs or banners**



**No motorcycles, mopeds, tricycles, bicycles (whether or not motor-driven), skateboards, hoverboards, or other similar devices will be permitted to be operated on or within tournament property.**  
Segways®, motorized scooters or other personal transportation devices are prohibited if not used as a mobility aid by individuals with mobility impairment



**No drones, Remote Controlled Model Aircrafts or other devices that can be operated in airspace will be permitted to be operated at PGA TOUR events during tournament week.**

## **PRIVATE & SHARED HOSPITALITY**

\*THE FOLLOWING VENUES ARE TICKETED VENUES:

- The Backlot on 18
- Cabanas on 18
- Genesis Skybox on 18
- Villas on 18
- The Bluffs on 17
- FedEx on 17
- Coastal Suites on 16
- Military Pavillion on 13

## **PUBLIC DECKS/AREAS**

\*THESE LOCATIONS ARE OPEN TO ALL TOURNAMENT TICKET HOLDERS

GENESIS LOUNGE - behind 9 tee near 18 tee

CITI LOUNGE – 15 green (\*Open to all Citi card members)

GARRISON BROTHERS DISTILLERY BUNKER- 15 green

TITO'S STILLHOUSE LOUNGE – 8 green

DOBEL TEQUILA CLUB- 8 green

CORONA PREMIER LOUNGE – near 6 green

### FAN AREAS

Fan Village- behind 15 green near 17 fairway

- SDR
- Concessions
- Official Tournament Merchandise Shop
- Dobel Tequila Bar

The Grove- between 7 & 18 fairways

- Concessions
- Fever-Tree Mixer Truck
- Tito's Stillhouse Lounge
- Dobel Tequila Club

### **CALIFORNIA RISES INITIATIVE:**

Driven by Genesis, this year's tournament will highlight and support relief efforts through the California Rises initiative.

California Rises will raise money for the following charities active in the rebuilding efforts:

- American Red Cross
- World Central Kitchen
- California Fire Foundation
- Genesis Inspiration Foundation, rebuilding youth arts and music programs affected.
- A portion of tournament ticket sales, proceeds from California Rises merchandise and Birdies for Good will all help raise money to these deserving causes.

More information on the California Rises initiative can be found at [pgatour.com/CaliforniaRises](http://pgatour.com/CaliforniaRises)

## **THANK YOU FOR VOLUNTEERING!**



## **GENESIS INVITATIONAL**



# GENESIS INVITATIONAL

## THE GROVE

CONCESSION STAND

DOBEL TEQUILA CLUB

EXPRESS CONCESSION STAND

FEVER-TREE MIXER TRUCK

RESTROOMS

TITO'S STILLHOUSE LOUNGE

## FAN VILLAGE

CONCESSION STAND

DOBEL TEQUILA BAR

MERCHANDISE

RESTROOMS

SUN DAY RED

## SOUTH ENTRANCE

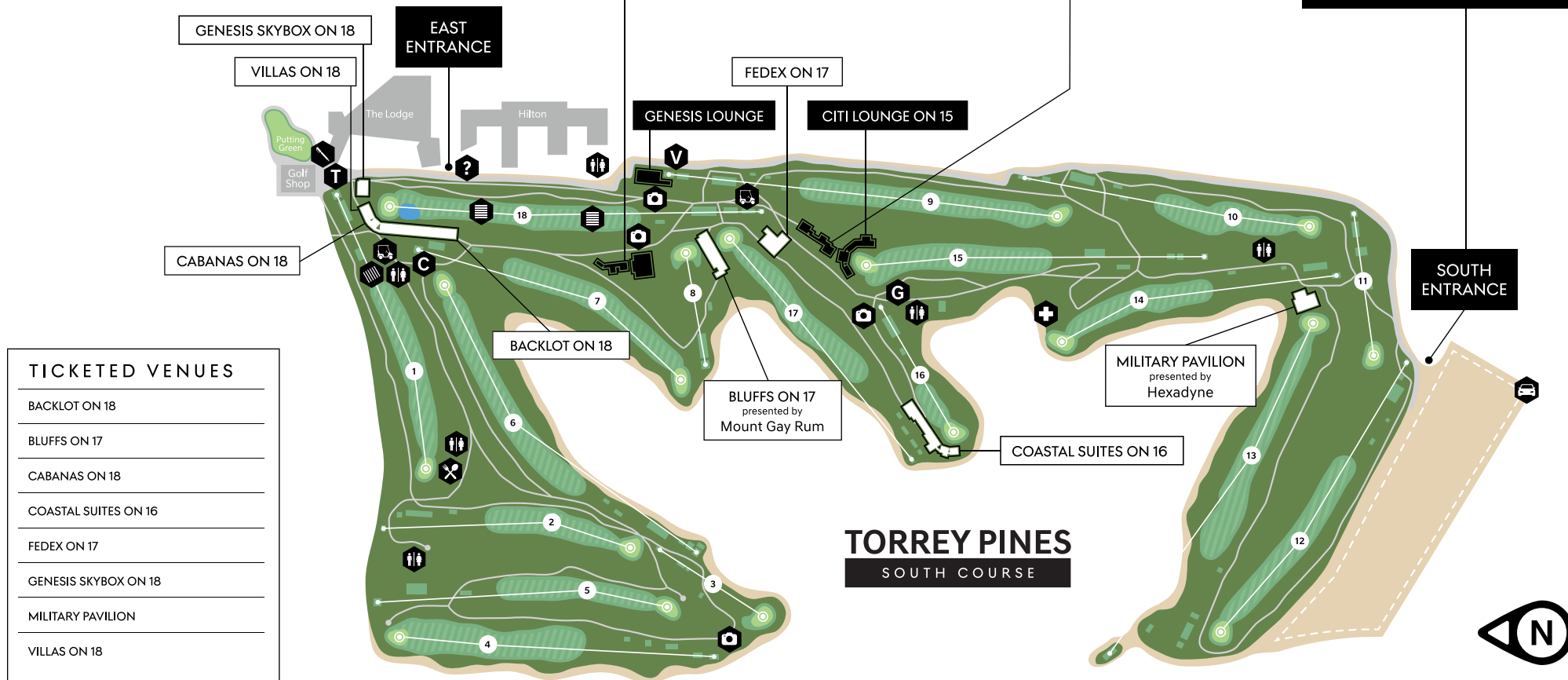
CONCESSION STAND

GENESIS SHUTTLE

GUEST SERVICES

RESTROOMS

UBER / RIDESHARE



## TICKETED VENUES

BACKLOT ON 18

BLUFFS ON 17

CABANAS ON 18

COASTAL SUITES ON 16

FEDEX ON 17

GENESIS SKYBOX ON 18

MILITARY PAVILION

VILLAS ON 18

## COURSE KEY



AUTOGRAPH ZONE



CROSSWALK



PHOTO OPPORTUNITY



VOLUNTEER HQ



GARRISON BROTHERS DISTILLERY BUNKER



FIRST AID



RESTROOMS



CONCESSION STAND



GENESIS SHUTTLE



TITO'S AT THE TEE



CORONA PREMIER LOUNGE



GUEST SERVICES



UBER / RIDESHARE

## PAIRINGS

Scan to access:  
• Daily Pairings  
• Tee Times  
• Leaderboard



## FREE WIFI

Scan and click "Join"  
when prompted and  
be connected all day  
Power:  
Network: Genesis Public Wi-Fi  
PW: CA-RISES

